



**Welwyn Hatfield CVS Membership Application
Requirements Survey 2009 - 2010**

Organisation Name _____

ORGANISATION NEEDS

Tick the services you would like to know more about. If already using the service, please rate:

1 Poor ☹ – 5 Excellent ☺

- Funding Advice & Development Support (1 2 3 4 5)
- Office services / Equipment Hire (1 2 3 4 5)
- Networking (community lunches) (1 2 3 4 5)
- Publications (website, newsletters, leaflets) (1 2 3 4 5)
- Volunteer Centre (1 2 3 4 5)
- Volunteer Co-ordinator's Network (1 2 3 4 5)
- Representation (Local partnerships) (1 2 3 4 5)
- CRB Checks (1 2 3 4 5)
- Professional advice (Accountancy/HR/Legal/IT Support) (1 2 3 4 5)
- Training (1 2 3 4 5)
- Community Transport Advice (1 2 3 4 5)
- Working with the local business sector (1 2 3 4 5)

I have enclosed the following literature about our organisation

TRAINING

If we were to run any of the range of training events below, which of the following topics would be of interest to you? (tick all of interest)

People Skills	ICT Skills	Health and Safety
<input type="checkbox"/> Volunteer Management <input type="checkbox"/> Trustees/Roles and Responsibilities <input type="checkbox"/> Staff Recruitment and Management <input type="checkbox"/> Motivational and team building	<input type="checkbox"/> Microsoft Office Training <ul style="list-style-type: none"> <input type="checkbox"/> PowerPoint <input type="checkbox"/> Excel <input type="checkbox"/> Word <input type="checkbox"/> Assess <input type="checkbox"/> Outlook <input type="checkbox"/> Digital Photography <input type="checkbox"/> Desk Top Publishing	<input type="checkbox"/> First Aid <input type="checkbox"/> Lifting and Handling <input type="checkbox"/> Volunteer Driver Responsibilities <input type="checkbox"/> Stress Management <input type="checkbox"/> Risk Assessment <input type="checkbox"/> Food Hygiene

